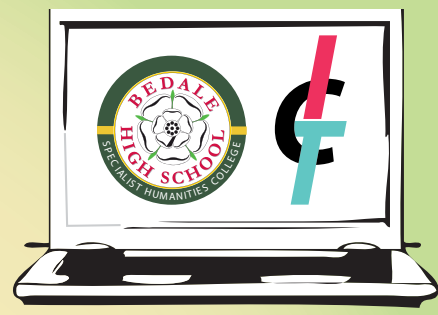


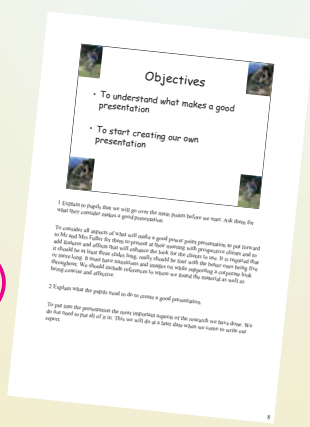
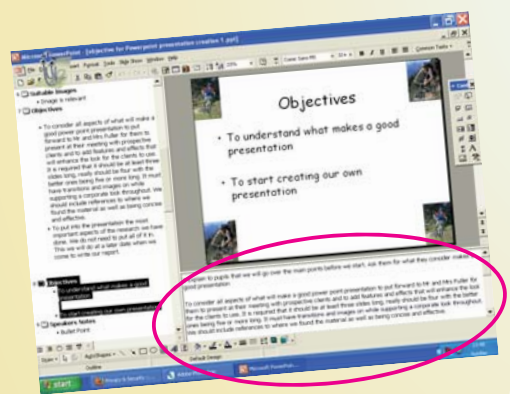
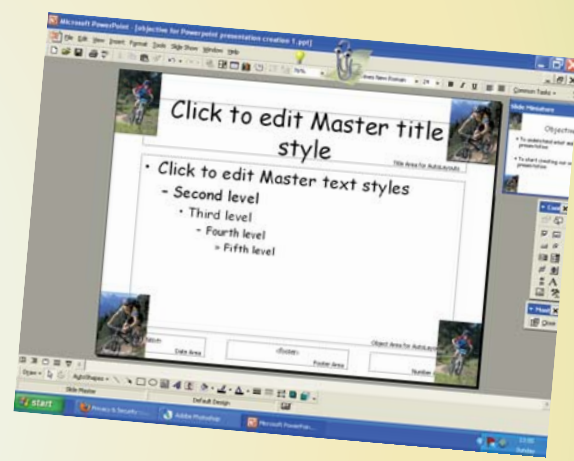
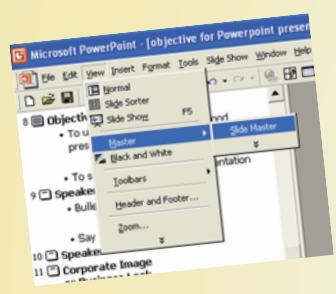
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Using PowerPoint



1 Keep a consistent design, colour and fonts across your presentation

2 Use master slide for setting fonts, background images and colours; view, Master, Slide Master



3 Use bullet points Put notes into notes area and then use printed notes

4 Use slide animation to bring in your bullet points individually

5 Use slide Transitions to animate between slides

